

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - March 28, 2024**

CALL TO ORDER. Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Brian Keim	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Patrick Fahey	Alderwoman Kristi Cleghorn
Alderman Joe Steiger	Alderman Jeff Eydmann
Alderman Mike Raney	Alderman Joe Prince

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Eydmann to approve the agenda as presented. Motion carried 8-0-0.

PRESENTATION/AWARDS. David Bova presented the board's new podium that was made by Kennth Rapp and two students his SGHS Industrial Tech Department - Vinny Bhahga and Gavin Amlong.

PERSONAL APPEARANCE. Ashy Crider, Executive Director of the Ste. Genevieve Housing Authority presented the annual Housing Authority Report for 2023. (See attached report)

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Ryan Pollock - Assistant Police Chief (see attached report)

Steve Wilson - Alliance Water Resources (see attached report)

COMMITTEE REPORTS. None

PUBLIC COMMENTS. Mr. Carl Kinsky addressed the Board with his concerns of the board not responding to public comments. City Attorney Mark Bishop stated that the board should not respond to public comments.

CONSENT AGENDA.

- Minutes - Board of Aldermen - Regular Meeting - March 14, 2024
- Minutes - Board of Alderman - Work Session - March 14, 2024
- Board of Aldermen Work Session - Closed Session - March 14, 2024
- Approval of Treasurer's Report - February 2024
- **RESOLUTION 2024 - 22. A RESOLUTION APPOINTING KAREN STUPPY TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.**
- **RESOLUTION 2024-23. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH KARI DAVIDSON TO MAINTAIN FLOOD BUYOUT PROPERTY.**
- **RESOLUTION 2024 - 24. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH MARY JO HOLLAND TO MAINTAIN FLOOD BUYOUT PROPERTY.**
- **STREET CLOSURE REQUEST -** Valle Catholic Grade School is requesting a Street Closure for Wednesday May 1, 2024, from 8:45 a.m. to 9:15 a.m. for May Crowning. The closure will be for Fourth Street between Merchant Street and Jefferson Street.

A Motion by Alderman Prince, second by Alderman Raney to approve the consent agenda as presented. Motion carried an 8-0-0.

OLD BUSINESS.

BILL NO. 4606. AN ORDINANCE AMENDING SECTION 200.015 CHIEF OF POLICE - APPOINTMENT - TERM - SALARY - REMOVAL. 2nd READING. A motion by Alderman Bennett, second by Alderman Donovan, Bill No. 4606 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 8-0-0 vote of the Board of Aldermen.

Thereupon Bill No. 4606 was declared Ordinance No. 4529 signed by the Mayor and attested by the City Clerk.

BILL NO. 4609. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH JOKERST PAVING FOR THE "N. 4TH STREET DRAINAGE/PAVING IMPROVEMENTS PROJECT" IN AN AMOUNT OF \$132,295.00. **2ND READING.** A motion by Alderman Donovan, second by Alderman Steiger, Bill No. 4609 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 8-0-0 vote of the Board of Aldermen. Thereupon Bill No. 4609 was declared Ordinance No. 4530 signed by the Mayor and attested by the City Clerk.

BILL NO. 4610. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE MUNICIPAL BAND. **2ND READING.** A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4610 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried 8-0-0 vote of the Board of Aldermen. Thereupon Bill No. 4610 was declared Ordinance No. 4531 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4611. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR BETHANY NOBLE THAT WILL ALLOW GUEST LODGING AT 105 N. SECOND STREET. **1ST & 2ND READING.** A motion by Alderman Steiger, second by Alderman Raney Bill No. 4611 was placed on its first reading, read by title only, considered and passed by an 8-0-0 vote of the Board of Alderman. A motion by Alderman Prince, second by Alderman Steiger, Bill No. 4611 was placed on its second reading, read by title only, considered and passed by an 8-0-0 vote of the Board of Aldermen. A motion by Alderman Donovan, second by Alderwoman Cleghorn, Bill No. 4611 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Patrick

Fahey, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried with an 8-0-0 vote. Thereupon Bill No. 4611 was declared Ordinance No. 4532 signed by the Mayor and attested by the City Clerk.

BILL NO. 4612. AN ORDINANCE APPROVING A CONTRACT FOR IN CAR & INTERGRATED BODY CAMERAS FROM AXON ENTERPRISE, INC. FOR THE PURCHASE/ INSTALLATION OF 10 BODY CAMERAS AND 9 IN CAR CAMERA SYSTEMS IN AN AMOUNT NOT TO EXCEED \$126,213.80 OVER A 60-MONTH CONTRACT FOR THE STE. GENEVIEVE POLICE DEPARTMENT. **1ST & 2ND READING.** A motion by Alderman Donovan, second by Alderman Prince Bill No. 4612 was placed on its first reading, read by title only, considered and passed by an 8-0-0 vote of the Board of Aldermen. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4612 was placed on its second reading, read by title only, considered and passed by an 8-0-0 vote of the Board of Aldermen. A motion was made by Alderman Donovan, second by Alderman Prince Bill No. 4612 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Patrick Fahey, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried with an 8-0-0 vote. Thereupon Bill No. 4612 was declared Ordinance No. 4533 signed by the Mayor and attested by the City Clerk.

BILL NO. 4613. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CUSTOMER SERVICE AGREEMENT WITH REPUBLIC SERVICES FOR TRASH SERVICE. **1ST READING.** A motion by Alderman Prince, second by Alderman Bennett Bill No. 4613 was placed on its first reading, read by title only, considered and passed by an 8-0-0 vote.

BILL NO. 4614. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2024 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. **1ST READING.** A motion by Alderman Bennett, second by Alderman Donovan Bill No. 4614 was placed on its first reading, read by title only, considered and passed by an 8-0-0 vote.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Alderman Steiger asked if the City was involved in any litigation or lawsuits. He would like to have the Board of Aldermen updated quarterly if there is any legal matter involving the city.

ADJOURNMENT. With no further business, Mayor Keim adjourned the meeting at 6:40 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Sue Schweiss".

Sue Schweiss
City Treasurer

CITY ADMINISTRATOR REPORT

March 28, 2024

1. City Hall open house is this Thursday from 4:00 p.m. to 5:30 p.m. Visitors can come look at the improvements to the city hall offices and the boardroom, with new desks, chairs, board table, flooring, etc.
2. The new holiday schedule started January 1 so city hall will be open for Good Friday, this Friday, and open next Tuesday for municipal election day.
3. Police department has a new exterior sign being fashioned this week and Alliance will work on installing it in April.
4. New water meter reading software from Neptune started last week after a half day of training at city hall and out in the field. Neptune is discontinuing its old software for a new version and required us shifting to the new system.



Ste. Genevieve Police Department



Monthly Operations Report

Date: March 2024

Calls for Service:

- 368 calls for service February 2024
- 47 O/I report's written
- 35 summons' issued.
- 80 warnings were issued.
- 24 Arrest made.

K9 Ozzy Reports

The K9 stats for February 2024 are as follows:

- 4 narcotics detection deployments
- 8 patrol deployments
- 1 alarm deployments
- 1 assist other agencies (Ste. Genevieve County Sheriff's Office)
- 0 Compliant surrender because of an arrest attempt
- 0 non-complaint surrender (Apprehension)
- 2 arrests
- 7 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

- 0 Methamphetamine finds.
- 0 Heroin finds.
- 2 Fentanyl finds.
- 1 Cocaine found.
- 0 Mushrooms found.
- 0 items of paraphernalia
- 0 handguns
- 0 evidence
- 16 hours of training

Staffing:

- We are currently at full staff.

Training:

- I will be attending the FBI-LEEDA Executive Institute Training in April with Lt. Pollock
- I will also be attending the Police Chiefs' conference at the end of April.

Meetings:

- I attended the Department head meeting.
- Lt. Pollock attended a Mock Accident meeting to assist Ste. Gen school with their upcoming mock accident.

Facility:

- We are waiting on Donze to start garage repairs.

Equipment/Maintenance:

- I have submitted a proposal to move forward on in-car and body cameras.

Police Radio:

- We are still waiting for our two new handheld radios.

Grants:**Miscellaneous:**

- The Silverado is back from upfitting and in service.
- The 2019 F-150 has been turned over to city hall.

OUR
MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

February 2024

Water Treatment Plant

- The automatic clay valve for high for High Service pump #3 has been malfunctioning. We did some repairs in house but will still need an outside technician to make final repairs.
- The fence was damaged during high winds. Staff has made the necessary repairs.
- The outside eyewash station for the chlorine room was delivered.
- Met with a rep from Sidener Environmental about lime feed system feed issues. All were resolved.
- Assisted in the removal of all old electrical control panels that have been replaced by the contractor.
- The piping at the wells was disassembled and inspected for iron build up. A minimal amount of buildup was found during the inspection.
- All locations were inspected and cleaned.

Wastewater Treatment

- Flow meter has since failed and is not working. A new flow meter has been ordered.
- The UV lights have been gone through and are ready for installation prior to UV disinfection season.
- The pumps were pulled in the RAZ pit. A small amount of material was found in the pump. But we also found that the real problem was in the control panel where we found a bad electrical contactor. This was replaced and pumps were cleaned and returned to service.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	7.1	4.3	7.2	
Peak Day	10.1	6.1	7.9	
Percent Removal	99.1%	98.9%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.73
Monthly Average	.38

AMMONIA LIMITATIONS

	(April 1 st - Sept 30 th) <u>Ammonia as Nitrogen</u>	(Oct 1 st -March 31 st) <u>Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- -----Flow meter not working
 Daily Maximum loading- lbs.



OPERATIONS REPORT – Ste. Genevieve

Alliance Year to Date Capped Expenses through DEC-2023			
	Actual (3 month)	Budget (3 month)	Over/Under budget
Repair	\$18,093.00	\$18,176.00	\$83.00+

Collection/Distribution

Collections

- Assisted a local plumber with a sewer issue on Chadwell Lane. This blockage turned out to be in the property owner’s line.
- The Biosafe pump went out. We have ordered and replaced the previous pump and returned it back into service without issue.
- We performed camera work in the 400 block of Rozier St to ensure that a previous blockage had not returned affecting homeowners. The line was clear and no issues were present.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Watermain break on Gegg St. This was a 6” cast iron line. 2nd one
- Replaced meter pit on Creek Road.
- Refilled all previously excavated areas and prepared for seed and straw.
- 349 Ste Gen Drive called in for no too little water. Staff found that there was a issue with the water softener
- We installed a meter pit at the Lutheran Church, which apparently has never been on a meter.
- Staff assisted with the new tap for a newly constructed home in Ste Genevieve.
- All buildings that were being heated in one way or another are now dewatered.
- All remote buildings were cleaned and inspected.



OPERATIONS REPORT – Ste. Genevieve

Customer Service

- Staff performed 34 line locates.
- Staff performed 64 work orders.
- Disconnects for non-payment 23.
- Loads of Lime purchased 5.

Public Works

Streets

- Staff set the new poles for the water gauge park signs. We are also rebuilding the signboard for the area as well.
- The newer backhoe was sent to the shop for many repairs. Should be back by the end of February. UPDATE- there was an issue during their final inspection of the machine. They found that a pump and torque converter was bad.
- The Street sweeper received a complete round of maintenance and is ready for service.
- The storm drainpipe at Market St and Front St collapsed. While excavating we found that the collapsed pipe went further than expected. Staff has materials ordered for a near complete replacement.
- The culvert pipe that was hit during a pole replacement by Citizens has been repaired.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- All parks and facilities are being checked 3 times a week.
- All open parks facilities have been cleaned.
- New poles were installed at Water Gauge Park. And the sign board is being rebuilt.
- All restroom facilities that have been winterized will be opened next month.

Project Updates

- Electrical Project at the Water Plant is complete..
- Still waiting for the new bathroom to be delivered.
- Met with Marzucco about a plan for the Main St Bathroom Charging Station Project.

Safety

- Staff received a refresher on deep trench excavations and shoring
- Staff also completed bloodborne pathogens training and basic first aid, including AED use.

Regulatory

- DMR
- Groundwater report
- S Form
- Tier II



OPERATIONS REPORT – Ste. Genevieve

Training

- GIS equipment training will be scheduled for March.

Concerns for the Month

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Positive for the Month

- Colder weather and precipitation will be minimal from here on out.